



UDREAM EVENTS

**We know events and how to craft an  
unforgettable experience.**



# Choose Your Event Planning Package

## Full Service Event Planning

Starting at \$6000

***Discounted to \$4000***

A comprehensive planning package to cover the full scope of your event, budget planning and booking all vendors. Full Planning Services begin within twelve months of event.

This package is perfect for organizations or teams that want to focus on their goals and attendees while your planner handles the logistics including budget management, event design, vendor selection, and behind-the-scenes coordination to ensure a seamless and stress-free experience.

Full Planning Services are priced at 10% of the overall event budget with a \$4,000 minimum on full service for weekday events

## The Essentials Event Management

Starting at \$3000

***Discounted to \$2000***

Ideal for clients who prefer managing their own planning logistics, vendor bookings, and contracts. Our Event Management Service begins one month prior to your event, ensuring seamless execution of your vision.

Your event manager will meet with you for a final walkthrough month of to review your event details, create your event timeline, and layout plan for seating.

We will coordinate with vendors one week out to ensure everything is set for a smooth event day.

On the day of your event, our management will lead the on-site teams to ensure everything is executed seamlessly, allowing you to focus on connecting with your guests and achieving your event goals.

***Discounted rates apply when booking planning services at our in house venues***